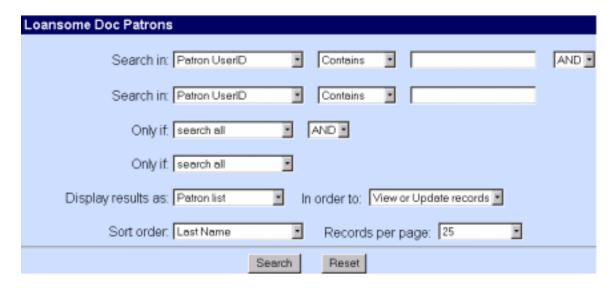
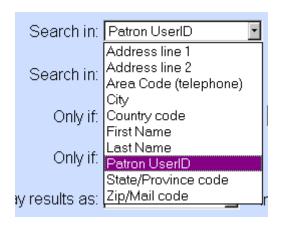
THE LD MODULE

- LD is short for Loansome Doc.
- The **Loansome Doc Patrons** search screen allows you generate lists of patron and update their authorization.
- The search screen is similar to the **DOCUSER Search/View** search screen except it has only two **Search in** boxes.



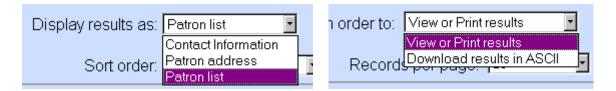
The Search in criteria is limited to patron information.



 The Only if boxes limit to Affiliated and Authorized patrons only, and those that can have requests Forwarded to DOCLINE.



• The **Display results as** is similar to **DOCUSER Search/View** as well. Some can be printed or downloaded.



- To get the complete list of LD patron, just click on the **Search** button. No other information needs to be inputted.
- The patrons UserIDs are available on the **Search Results** screen.
- Click on the patron information to access their record.



- Click on the **Password** button to view their password.
- Patrons can be checked as **Affiliated** and/or **Authorized**.
- Affiliates are those you consider part of your institution.
- Authorized are those you will serve as a LD participant. Unauthorizing a patron will stop you receiving their requests.

